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**2022-2023 Collaborative Proposal Template**

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| **Date:** |  |  |  |  |
| **Submitted By:** | | | | |

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| **Primary Proposal Proponent Information** | | | | | | | | | |
| Name of Institution/ Organization / Company |  | | | | | | | | |
| Address |  | | | | Website | | | | |
| Name of Primary Person (Responsible - Lead) |  | | | | | | Female | Male | Identify as Other |
| Official Title |  | | | | | | | | |
| Contact Details | Address | |  | | | | | | |
| City or Town | |  | | | | | | |
| Telephone: | |  | Mobile: | |  | | | |
| Email Address: | |  | | | | | | |
| **Secondary Proposal Proponent Information** | | | | | | | | | |
| Name of Institution/ Organization / Company |  | | | | | | | | |
| Address |  | | | | Website: | | | | |
| Name of Secondary Person (Responsible - Lead) |  | | | | | | Female | Male | Identify as Other |
| Official Title |  | | | | | | | | |
| Contact Details | Address | |  | | | | | | |
| City or Town | |  | | | | | | |
| Telephone: | |  | Mobile: | |  | | | |
| Email Address: | |  | | | | | | |
| **Proposal Team Members** | | | | | | | | | |
| Name | | Role and Responsibility | | Organization/Industry/Technical | | | | | |
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| **Who Will Own the Activity(ies) After Completion?** | | | | | | | | | |
| Name of Institution/ Organization / |  | | | | | | | | |
| Name of Owner(s) (Responsible) |  | | | | | | | | |
|  | Address | |  | | | | | | |
| City or Town | |  | | | | | | |
| Telephone: | |  | Mobile | |  | | | |
| Email Address: | |  | | | | | | |

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| **Please indicate the main focus area(s) related to your proposal. (Please Check)** | | | |
|  | Governance & Transparency |  | Energy Transition & Climate Change |
|  | Human Resources Skills & Capacity |  | Local Content & Employment |
|  | Investment & Financial Markets |  | Responsible Industry / Companies |
|  | Legal and Regulatory |  | Geology & Natural Resources |
|  | Environment & Natural Resources |  | Technology and Digitization |
|  | Communities & Social Development |  | Other Identify |

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| **Please indicate the main cross-cutting areas related to your proposal. (Please Check)** | | | |
|  | Governance & Transparency |  | Innovation for Sustainability |
|  | Gender, Diversity & inclusion |  | Environmental Resilience |
|  | Human Rights |  | Responsible Extractives |
|  | Abled Persons |  | Public Participation |
|  | Human Health and Safety |  | Education and Skills Development |
|  | Social & Environmental Performance |  | Other Identify |

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| **Proposed Activity Implementation Period** | **From:** |  | **To:** |  |
|  | Day/Month/2022 |  | Day/Month/2023 |

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| **Summary Details** | | | | | | | | | | | | |
| **Proposed Title of Activity** |  | | | | | | | | | | | |
| **Location of Activity**  **City, Aimag, Soum or Bagh** |  | | | | | | | | | | | |
| **Problem or Challenge Statement**  This section should describe *the key challenges or problems facing Mongolia’s extractive sector as it is related to your proposed activity.*  **No more than 2 paragraphs** |  | | | | | | | | | | | |
| **Past and on-going efforts to solve the problem or overcome the challenges.** This section should answer the question *“What has been done or what is currently being done to address the problem?”*  *Please describe past and on-going processes, projects, activities, or initiatives implemented in Mongolia to tackle the issue or challenge described above.*  **No more than 2 paragraphs** |  | | | | | | | | | | | |
| **Purpose:**  This section should answer the question *Why is it necessary to propose your activity idea and who will benefit from the activities? What is the rationale?*  **No more than 2 paragraphs** |  | | | | | | | | | | | |
| **Objective:**  This section should answer the question *What do you hope to achieve? Why do you think you are the right organization to implement this activity?*  **No more than 2 paragraphs**  **Or bullet points** |  | | | | | | | | | | | |
| **Methodology:**  This section should answer the question *What method or technique will you use to achieve your objective and ensure they meet the purpose?*  **Describe in 1 paragraph** |  | | | | | | | | | | | |
| **Role of Partner**  This section should identify any partners such as Organizations/Community/Other who will work or collaborate with you or may provide joint funding to your initiative. How will you collaborate (method i.e. project design, implementation, funding, consultation etc)?  *Do you have a partner(s)? Identify role and responsibility of the partner(s).* | | | | | | | | | | | | |
| **Name of Partner /Organization** | **Role and Responsibility** | | | | | **Method of Collaboration** | | | | | | |
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| **Identify Key stakeholders**  *This section should highlight key stakeholders that you may inform, consult, or participate in your activities.* | | | | | | | | | | | | |
| **Name of Stakeholder (s) (Group)** | **Method Used Please Check** | | | | | | | | | | | |
|  | | Inform | Consult | Involve | | | | Collaborate | | | Empower | |
|  | | Inform | Consult | | Involve | | | Collaborate | | | Empower | |
|  | | Inform | Consult | | Involve | | | Collaborate | | | Empower | |
|  | | Inform | Consult | | Involve | | | Collaborate | | | Empower | |
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| **Do any of these stakeholders pose a risk to your activity implementation or activities? If so which ones and why? Explain briefly.** | | | | | | | | | | | | |
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| **Target Beneficiary**  This section should answer the question *Who is the key direct and indirect beneficiary and why are they important?* Explain briefly. | | | | | | | | | | | | |
| **Direct Beneficiary** Those who benefit directly from your project/activities |  | | | | | | | | | | | |
| **Indirect Beneficiary** Those benefit indirectly from your activities |  | | | | | | | | | | | |
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| **How are you going to communicate to your beneficiaries and stakeholders?**  This section should identify the types of meetings, newspaper, exhibit, social media, radio, television, other? |  | | | | | | | | | | | |
| **Activities**  This section should describe key or main activities that you expect to implement during the activity (i.e. workshops, digital platforms, training sessions etc.) | | | | | | | | | | | | |
| **Type** | **Description** | | | | | | | | | | | |
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| **Deliverable(s)**  This section should identify:  *What type(s) of deliverable is going to be produced? How many deliverables?* |  | | | | | | | | | | | |
| **Risks**  This section should answer:*what types of risks do you foresee that may challenge your initiative? Describe in bullet points* |  | | | | | | | | | | | |
| **Measure Impact**  This section should identify  *What type of impact do you expect? Describe how this impact will be measured and monitored?* | **Short Term** | | | | | | | | | | | |
| **Medium Term** | | | | | | | | | | | |
| **Long Term** | | | | | | | | | | | |
| **Beneficiary Outreach**  **This section should identify** *what type and how many direct and indirect beneficiaries do you aim to reach? (Estimated Numbers for Project Life Cycle)* | | | | | | | | | | | | |
| **Direct Beneficiaries** | **Type** | | | | | | Total | | Female | Male | | Identify as Other |
| **Indirect Beneficiaries** | **Type** | | | | | | Total | | Female | Male | | Identify as Other |
| **Gender Inclusion and Diversity**  *How does this activity impact gender, diversity, human rights, LGBTQ, abled bodied persons or other?*  **Describe in 1 paragraph** |  | | | | | | | | | | | |

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| **Brief Description of the Activity Concept (100 Words or Less)** |
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| **Detailed Proposed Activity Plan (1000 words of less)** *Describe the who how where and what of your proposed activity in more detail. Remember to illustrate the strategy and how it will be implemented.* |
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| **Explain how this activity (ies) aims to meet national and extractive sector priorities and support the AMEP 2 objective of improving and strengthening for a transparent and responsible extractives investment environment in Mongolia. (100 words or less)** |
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| **How will you measure activity success? (200 words)** *Explain in detail what success means for you, the project and beneficiaries and stakeholders? What change or transformation do you expect to see over the life cycle of the project?* |
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| **Estimated Total Budget** | |
| **Estimated Total Budget** | **Estimated In Kind Value** |
| **AUD** | **AUD** |
| **Other Required Resources** Identify any other resources you may require implementing the Collaborative Proposal (type of experts, input days, materials, services, etc.) | |
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| Submitted By (Signature) |  |
| Received By (Signature) |  |
| Date Received: |  |